



Notice of a Meeting

People Overview & Scrutiny Committee

Thursday, 18 January 2024 at 10.00 am

Room 2&3 - County Hall, New Road, Oxford OX1 1ND

These proceedings are open to the public

If you wish to view proceedings, please click **on this [Live Stream Link](#)**.
However, that will not allow you to participate in the meeting.

Membership

Chair - Councillor Nigel Simpson
Deputy Chair -

Councillors:

Ian Corkin	Andy Graham	Alison Rooke
Imade Edosomwan	Jenny Hannaby	Michael Waine
Trish Elphinstone	Nick Leverton	

Notes: ***Date of next meeting: 28 March 2024***

For more information about this Committee please contact:

Committee Officer

Scrutiny Team

Email: scrutiny@oxfordshire.gov.uk

Martin Reeves
Chief Executive

January 2024

What does this Committee review or scrutinise?

- All services and preventative activities/initiatives relating to older people.
- Enables the council to scrutinise its statutory functions relating to adult social care and safeguarding. Includes public health matters where they are not covered by the Joint Health Overview and Scrutiny Committee.
- This committee will also consider matters relating to care leavers and the transition between children's and adult services.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Election of Vice-Chair for the remainder of the 2023-24 Council Year**
2. **Apologies for Absence and Temporary Appointments**
3. **Declaration of Interests - see guidance note on the back page**
4. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 9 November 2023 (POSC4)
and to receive information arising from them.

5. **Petitions and Public Address**

Members of the public who wish to address the Committee can attend the meeting in person or virtually, through an online connection. To facilitate hybrid meetings, we ask that requests to speak are submitted by 09.00 four working days before the meeting, i.e., 09.00 on Friday 12 January 2024. Requests to speak should be sent to scrutiny@oxfordshire.gov.uk

If you are speaking virtually, you may submit a written form of your presentation so that, if the technology fails, your views can be taken into account. Written submissions should be no longer than one A4 sheet.

6. **Homelessness and Rough Sleeping in Oxfordshire (Pages 9 - 24)**

The Committee requested an update on work surrounding Homelessness and Rough Sleeping in Oxfordshire. The Committee has invited Cllr Tim Bearder, Cabinet member for Adult Social Care, Karen Fuller, Corporate Director for Adult Social Care, and Andrew Chequers, Deputy Director: Housing and Social Care Commissioning, to attend to present the report and to answer the Committee's questions.

The Committee is recommended to **NOTE** the report and to make any recommendations it wishes to make.

7. **Forward Plan and Committee Business (Pages 25 - 66)**

The Committee is recommended to **NOTE** the Forward Plan and to **AGREE** items it wishes to consider on its work programme taking account of the changes in its terms of reference as approved by Council on 12 December 2023. The Committee is reminded that children's services are now considered by the Education and Young People Overview & Scrutiny Committee.

8. **Action and Recommendation Tracker**

9. **Responses from Cabinet (Pages 67 - 72)**

The Committee is recommended to **NOTE** the response from the Cabinet member for SEND to the recommendations it submitted jointly with the Oxfordshire Joint Health & Overview Scrutiny Committee to relating to the Local Area SEND Inspection Report.

Close of meeting

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

Agenda Item 4

PEOPLE OVERVIEW & SCRUTINY COMMITTEE

MINUTES of the meeting held on Thursday, 9 November 2023 commencing at 10.00 am and finishing at 1.15 pm

Present:

Members: Councillor Nigel Simpson – in the Chair

Councillor Ian Corkin
Councillor Trish Elphinstone
Councillor Andy Graham
Councillor Jenny Hannaby
Councillor Nick Leverton
Councillor Michael Waine

By Invitation: Cllr Tim Bearder, Cabinet member for Adult Social Care

Officers:

Whole of meeting Richard Doney, Scrutiny Officer

Part of meeting Anne Coyle,
Interim Corporate Director for Children's Services;
Karen Fuller, Corporate Director for Adult Social Care;
Laura Gadjus, OSCB Business Manager;
Lorraine Henry; Service Manager: Safeguarding;
Anne Lankester, Head of Adult Safeguarding:Oxon Place;
Steven Turner, OSAB Strategic Partnerships Manager.

The Scrutiny Committee considered the matters, reports and recommendations contained or referred to in the agenda for the meeting [, together with a schedule of addenda tabled at the meeting/the following additional documents:] and agreed as set out below. Copies of the agenda and reports [agenda, reports and schedule/additional documents] are attached to the signed Minutes.

29/23 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

(Agenda No. 1)

Apologies were tendered by Cllr Povolotsky and by Cllr Edosomwan.

Cllr Povolotsky, at the discretion of the Chair, attended remotely as a guest of the Committee.

30/23 DECLARATION OF INTERESTS - SEE GUIDANCE NOTE ON THE BACK PAGE

(Agenda No. 2)

There were none.

31/23 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 4)

There were none.

32/23 MINUTES

(Agenda No. 3)

The minutes of the meeting on 14 September 2023 were approved as a true and accurate record. The Committee **NOTED** that the data requested on recruitment and retention was not yet available but that the Corporate Director for Adult Social Care would provide it.

The minutes of the meeting on 02 October 2023 were approved as a true and accurate record. The Committee **AGREED** that it should take the opportunity to scrutinise the Priority Action Plan as soon as it was available.

33/23 OXFORDSHIRE SAFEGUARDING ADULTS BOARD ANNUAL REPORT 2022-23

(Agenda No. 5)

Cllr Tim Bearder, Cabinet member for Adult Social Care, attended to present the annual report of the Oxfordshire Safeguarding Adults Board 2022-23 and was accompanied by Karen Fuller, Corporate Director for Adult Social Care; Anne Lankester, Head of Adult Safeguarding (Oxon Place) – Buckinghamshire, Oxfordshire, and West Berkshire (BOB) Integrated Care Board (ICB); Lorraine Henry, Service Manager - Safeguarding, DoLS & Mental Health. Apologies were received from the Independent Chair of the Board who had an unavoidable prior engagement and regretted that she was unable to attend.

Cllr Bearder explained that the Council took a lead role with a statutory duty to conduct safeguarding enquiries.

The Corporate Director set out the six key messages of the Board as follows:

1. Organisations had continued to see safeguarding as everybody's business and as a priority through many challenges (e.g., funding, recruitment, retention, sickness, reorganisations, industrial action);
2. Safeguarding concerns had continued to rise (14% increase on 2021-22) as they had since 2018-19 (a 39% increase between these periods). This trend was in line with national and regional increases in concerns;
3. Safeguarding enquiries (Those incidents deemed to meet the Care Act 2014 criteria for safeguarding) had also risen at a similar rate to last year and again in line with regional and national trends;

4. A person's own home remained the most likely place for them to experience abuse, with neglect remaining the most common type;
5. Only 1% of people were unsatisfied with the outcome of the safeguarding work done to protect them;
6. 80% of people deemed to lack capacity had an advocate (family, friend or impartial advocate).

There was an element of positivity in upwards trends regarding safeguarding concerns being raised. There had been a reduction during the pandemic with people going out less.

The Corporate Director explained that the 1% dissatisfaction should be viewed in the context of adults with capacity being permitted to make unwise decisions.

The Head of Adult Safeguarding (Oxon Place) explained that the Multi Agency Risk Management (MARM) framework had come out of a thematic review following a series of nine deaths of homeless people in Oxfordshire. It was designed to support anyone working with an adult where there was a high level of risk and where the circumstances sat outside the statutory adult safeguarding framework but, nonetheless, where a multi-agency approach would be beneficial. MARM meetings were held with the client's permission and engagement and, whilst it was early days, primary care practitioners were actively encouraged to use the process where support had reached an impasse.

The Safeguarding Manager explained that whilst numbers of referrals had risen there were fewer than there had been in 2016-17. The number of enquiries received had been steady and were most often received from friends and family. There had been an increase in use of impartial advocacy to support service users without capacity.

Deaths amongst the homeless continued to be a priority and the Council was working with other councils and with the Home Office. A lead on housing had been appointed by the Council.

In discussion with the Committee, the following was raised.

There was a recognition that, regrettably, not all those who needed referral were referred and members asked what could be done to improve that. It was explained that one of the sub-groups of the Board was the engagement group which included all partners, including Help the Aged and Healthwatch, and that group focused on how to spread the word about accessing safeguarding. One of the Communications members of the BOB ICB had been co-opted to that group.

There was online training through the Board and there was usually some contact with agencies for most people. The enquiries line managed by the Safeguarding Manager's team sought to provide an easy access to professionals and others supporting people. There had been a lot of work over the past year auditing to ensure that services were aware of people's needs. It was emphasised that safeguarding was everyone's concern and work was continuing to highlight awareness of that.

There was an informal Homelessness Mortality Review group with Rapid Time Reviews conducted across the system where health, ambulance, and social care partners met to challenge each other robustly to ensure appropriate support and learning.

The Luther Street Medical Centre was an award-winning GP surgery providing healthcare to people experiencing homelessness in Oxford with a wide range of support and provision. Members were encouraged to visit the practice.

An Independent Chair offered an impartial element of scrutiny across the system. There were regular audits of training and understanding and there were Safeguarding Adults Reviews which identified necessary learning and challenge offered by the Board.

Right Care, Right Person was a national directive from the police which ensured that call handlers were able to provide appropriate signposting when it came to emergency mental health or social care for adults. This appeared to be being implemented satisfactorily with close working across the system, including with Thames Valley Police, with no detrimental impact identified despite careful monitoring.

None of the Homeless Mortality Reviews related to people who had no prior engagement with health services. The importance of effective data-sharing was highlighted and there were strong data-sharing protocols with a joint data-set being developed to enable a single point of contact.

The importance of whole system scrutiny was emphasised and members suggested that it would be helpful to draw up a governance/scrutiny map which would show how and where areas of the system received scrutiny. There were very well-established partnership arrangements with a sense of ownership across the system with external scrutiny and peer review as well. Members suggested that this external scrutiny should be highlighted.

The importance of clear language which made technical jargon accessible to the public was noted.

Whilst people were living for longer, it was not always the case that they were living healthy lives for longer. There was a growing recognition of neglect as a concept. Early intervention was very important and the MARM process assisted in that.

The importance of compassion and sensitivity when it came to language regarding the homeless community and deaths within it was highlighted. Officers would welcome member engagement on how to improve that.

The Committee **AGREED** the following actions:

- A scrutiny map to be provided to the Committee, making clear that there are levels of external scrutiny;
- The Board to consider how to make some technical language clearer in future reports;

- The Learning from the deaths of those with a learning disability (LeDeR process) report referenced within the full report should be circulated to members of the Committee.

34/23 OXFORDSHIRE SAFEGUARDING CHILD BOARD ANNUAL REPORT 2022-23

(Agenda No. 6)

Cllr John Howson, Cabinet member for Children, Education, and Young People's Services, had sent apologies that he had another meeting at the same time which meant he was unable to attend to present the report. The Interim Corporate Director for Children's Services, Anne Coyle, attended to present the Oxfordshire Safeguarding Children's Board (OSCB) annual report 2022-23 accompanied by Laura Gadjus, OSCB Business Manager.

The Interim Corporate Director reminded the Committee that a great deal of work had been undertaken across the directorate. The Committee was reminded of the multi-agency arrangements in place. The partnership had three safeguarding issues which continued to be reviewed: neglect of children in the family home; minimising risks to children outside the home; children are often safer in school.

There was a system-wide view on safeguarding work with a subgroup looking at how partners were managing children's safeguarding. There were assessments and audits and views were sought from practitioners, families, and children. Data was regularly reviewed against local targets.

An overview of safeguarding audits conducted during the year was provided, including on Domestic Abuse, on Education, Front line teams, and the Local Authority Designated Officer (LADO). Audits and assessments of Health services, Police, and Children's Services had also been undertaken in a variety of core areas. In addition, case review work had emphasised the importance of early help for families being needed as well as the need for the recognition and impact of neglect on children. Awareness of the exploitation of children outside the home had also been highlighted as had the idea that a child in school was a safer child.

There had been a significant increase in the number of practitioners trained with 11.8k trained in 2022-23 compared to 8.8k in 2021-22.

The Business Manager explained to the Committee in summary that the intention moving forward was to consider where there might be opportunities to work closer with the adults safeguarding board. Continual improvement of the quality assurance of the arrangements were key. Recruitment was currently being undertaken to the independent chair. A key focus for the Board was the learning and development framework and the impact of arrangements.

In discussion with the Committee, a number of areas were raised.

Members noted that there was no mention of training for parents. It was explained that the statutory requirement for the annual report was reporting on local arrangements including training for practitioners. Looking to the future, there was an aspiration to include training and support for parents in a multi-agency context. It was anticipated that the report for the next year would also include a greater focus on the voice of the child.

Family Group Conferencing was being used to support a lowering in the numbers of Children We Care For. There was a partnership-wide early help strategy. The number of strengths and needs assessments had been increased which was positive. The importance of working with health visitors and school staff was emphasised.

There was a distinction between those families who had consciously opted for Elective Home Education and those children who were missing from school, particularly those subject to Child Protection Planning. Members suggested that distinction would have benefited from being made clearer in the report.

Members noted the absence of Family Safeguarding Plus in the report which had been an ambitious locality-based scheme and asked if it was still in place, albeit potentially under a different name. The Committee was assured that it was.

Work with schools, including academies, to reduce the number of exclusions and to work to ensure children remain in school was ongoing. Information about the Zero Exclusion ambition from Bristol which was referenced was requested by the Committee. The importance of well-planned and well-supported placements after exclusion was raised and members highlighted that, whilst permanent exclusions were reducing, suspensions were increasing. There was a wide-ranging discussion on the pressures on schools.

Violence against women and girls (VAWG) was of great concern nationally. Work in schools and in communities with young boys and with fathers would be key. Positive representation would be very important.

The importance of a sense of belonging for children in schools was raised and it was recognised that safeguarding work took up considerable time within school but was also vital.

The Committee **AGREED** the following actions:

- The Committee requested an update on Family Safeguarding Plus

- The Committee requested information on Bristol City Council's Zero Exclusions ambition

35/23 UPDATE ON WORKING GROUPS
(Agenda No. 7)

Cllr Waine explained that he and Cllr Elphinstone had met with Cllr Howson, the Cabinet member for Children, Education, and Young People's Services, and with officers from the School Improvement Teams to discuss a number of threads relating to pupil data that it would be valuable for the Committee to scrutinise in more detail. He would hope to provide further detail at the January 2024 meeting of the Committee.

Cllr Simpson explained that the group of members which had been gathering information relating to Special Educational Needs and Disability (SEND) was collating information and would seek to report to the Committee as soon as practicable.

36/23 COMMITTEE ACTION AND RECOMMENDATION TRACKER
(Agenda No. 9)

The Committee **NOTED** that the recommendation tracker was being updated.

37/23 WORK PROGRAMME AND CABINET FORWARD PLAN
(Agenda No. 8)

The Committee **NOTED** the Cabinet Forward Plan and **AGREED** its work programme subject to the following items being added:

- Update on Family Safeguarding Plus;
- Update on Family Hubs;
- Full consideration of the verified exams date at the Committee in March.

The Committee also **AGREED** the following actions:

- That an all-member briefing should be arranged when the verified exams data is published at the end of January;
- That a meeting should be arranged to concentrate principally on work planning for the remainder of the municipal year and looking ahead provisionally to the next.

38/23 CABINET RESPONSES TO RECOMMENDATIONS
(Agenda No. 10)

The Committee resolved to **NOTE** Cabinet's response.

..... in the Chair

Date of signing

Divisions Affected - All

PEOPLE OVERVIEW AND SCRUTINY COMMITTEE

18 January 2024

Homelessness and Rough Sleeping in Oxfordshire

Report by Karen Fuller – Corporate Director ASC

RECOMMENDATION

1. The People Overview and Scrutiny Committee is **RECOMMENDED** to note the report.

Executive Summary

2. This report provides a system progress update on the work that has been undertaken in relation to homelessness services in Oxfordshire to improve support following the Safeguarding Adults Review in 2020. Whilst Oxfordshire County Council is not the Housing Authority or responsible statutorily for homeless, it is recognised that its essential to work as an Oxfordshire system to transform services therefore the evidence of partnership working and the positive difference this has made will be illustrated throughout this report.

Background

3. Oxfordshire County Council's (OCC) commitment to people who experience homelessness and rough sleeping is derived from the aim to create thriving communities for everyone in Oxfordshire where people live safe, healthy lives and play an active part in their community, providing services that enhance the quality of life in our communities.

Whilst OCC is not the Housing Authority or the Authority that has statutory duty to deal with homeless households, (this responsibility lies with the City and four District Councils) it is recognised that that a system-wide Oxfordshire aligned approach is required to tackle this nationwide issue.

- 3.1 The need for a system-wide response was also identified in the Safeguarding Adults Review (SAR) published in 2020 which reviewed the deaths of nine homeless people in Oxfordshire in 2018 & 2019. One of the key findings from the SAR was that the approach to working with people experiencing multiple-

exclusion homelessness (where they had mental ill-health, substance abuse issues and/or were experiencing domestic abuse) was fragmented and required a coordinated, system-wide response. Following this review, the Alliance of homeless services, the review process for scrutinising all deaths of people who were homeless and the Homelessness Directors' Group were all created.

It is through the work of these groups and processes that we as a system acknowledge that for a person experiencing multiple exclusion homelessness, their housing can be symptomatic of the reasons behind their homelessness which can often be mental health, substance abuse or trauma-related, and that to truly tackle homelessness, this needs to be understood.

3.2 Colleagues from the Oxfordshire Homeless Alliance¹, OCC, City Council, District Councils, Public Health, Hospitals, ICB (Integrated Care Board), NHS (Oxford Health, Oxford University Hospital, Probation, Lived Experience Advisory Forum (LEAF) and Thames Valley Police meet as the Prevention of Homelessness Directors Group (PHDG) and have produced a comprehensive action plan, The Oxfordshire Homelessness and Rough Sleeping Action Plan (2023 – 2026), which has seven key strands:

- Accountability
- Accommodation & commissioning
- Proactively prevent homelessness.
- Timely move-on
- The right home in the right place
- Delivery of Service - Rapid response to rough sleeping
- Focus on the person not the problem

This PHDG oversees the work of the Countywide Housing Steering Group (CHSG), who are a multi-agency group that has responsibility for delivering all 36 actions within the plan. These are, in turn, prioritised, and there are nine actions for 2024:

- Deliver new countywide data base, based on a by names approach, from procurement through to operational delivery.
- Deliver a strength-based approach to working with individuals, offering holistic support

¹ The Oxfordshire Homeless Alliance is a contracted service between:
The City and District Councils

- A2Dominon
- Aspire Oxfordshire
- Connection Support
- Elmore Community Services
- Homeless Oxfordshire
- St Mungo's
- OCC

- Carry out a review of current buildings held by Alliance, to see if they meet needs of a Housing-led system.
- Benchmarking exercise to be carried out of all housing authorities, collecting information on prevention offer across the City and Districts, which will allow comparison and inform recommendations/ decisions on a common and minimum offer across the county.
- Benchmarking exercise to be carried out of all housing authorities), collecting information on practice on move on planning and Personal Housing Plan use across the City and Districts, to provide a common and minimum offer across the County.
- Develop a Countywide report on how to increase the supply of a range of affordable housing options for single homeless households across the County
- Work with housing and support providers to roll out and develop a consistent and high-fidelity model of Housing First across the county
- Establish and further develop a psychologically informed assessment in Oxford City, consideration if Districts needs similar services.
- Ensure the development of supported housing in line with Housing Led principles. Continued progress of the Alliances transformation of their accommodation.

The action Plan is a good example of effective co-production, with Stakeholders and those with lived experience.

The governance and oversight of homelessness services/support is important to ensure system working and continuous improvement. The structure of how this is configured in Oxfordshire can be reference in Annex 1 and is described below.

The PHDG reports into the Health and Wellbeing Board and regularly updates the Oxfordshire Safeguarding Adults Board (OSAB).

OSAB oversees the Homeless Mortality Review (HMR) process in Oxfordshire. The HMR process is Oxfordshire's way of ensuring that the deaths of any person who is homeless or rough sleeping is reviewed and where there is learning for organisations that this is acted upon. All Homeless deaths are rigorously investigated, and learning is undertaken to improve practice and reviewed further by the Subgroup as below.

To align with national collection on the number of deaths of people experiencing homelessness, the Homeless Mortality Review (HMR) Subgroup of the Safeguarding Board reports on a calendar year rather than financial year. From January to December 2022 there have been 13 deaths reported that fit the criteria for an HMR.

Until recently, all the HMR Reports were reviewed by the HMR Subgroup. In acknowledgement of the importance of learning lessons from reviews and the seriousness with which organisations approach this complex area of work, all HMR Reports are now being overseen by the Safeguarding Adults Review (SAR) Subgroup and the reports are given equal status to the mandatory statutory reports the Safeguarding Adults Board is required by law to conduct.

The feedback and learning from the HMRs is shared with all the organisations involved and with the change in governance to sitting under the SAR Subgroup, the learning will also sit under the Safeguarding Adults Board, who work closely with the Prevention of Homelessness Directors' Group and the Countywide Homelessness Steering Group to ensure that learning is shared across the system.

The HMR's have allowed partners to identify similarities in cases and to build a profile which has fed into the Making Every Adult Matter (MEAM) work outlined in Section 5 below.

- 3.3 New for 2024 is the introduction of an Independent Scrutineer role and a Quality Assurance Officer within the Safeguarding Board who will take on the task of ensuring that the lessons shared across organisations are being acted upon and are resulting in the improvements we expect to see, and where this isn't happening, to highlight to the Safeguarding Board these barriers to learning for the senior leaders across the partnership to respond to.

There were several causes of death noted on death certificates, most of which related to an existing health condition. A smaller number related to alcohol or drugs. Only one person was sleeping rough at the time of their death.

The provisional figure for the number of deaths in 2023 is currently 7. This is provisional as there can be a delay in formally reporting deaths^{3.4} Themes from Homeless Mortality Reviews:

- Multi-Agency Working – there is evidence that several cases would have benefitted from a Multi-Agency Risk Management (MARM) approach as well as a shared database.
- The MARM process is new in Oxfordshire and more work is needed to ensure that all organisations are accessing the MARM process as often as they could.
- MARM is a multi-agency meeting to discuss a person who does not reach the criteria for a statutory safeguarding enquiry but who is living with risks that are either escalating or are hovering just under the statutory safeguarding criteria. The organisation working with the person will usually have tried all they can working alone so are coming to a multi-agency panel to see if a systemwide solution can be found. One way of promoting the process has been to develop a short briefing for professionals to help them understand the process and when they should use it. This was shared across the partnership in late 2023. The MARM Officer has also conducted team briefings for organisations across the Oxfordshire system. The new database for those experiencing homelessness has been commissioned and is in the early stages of development. This work is being overseen by the Countywide Homelessness Steering Group.

- Flexibility of approach – There is some evidence that the approach to service users lacks flexibility and an expectation of an adherence to organisational policies and procedures. This way of working is often difficult for people who have the level of need seen in those experiencing homelessness. The Countywide Homelessness Strategy Action Plan seeks to develop methods of engagement and support that are better adapted to the people attempting to access the services, with a better appreciation of the complexities for organisations of working with this client group. This work is scheduled to commence in 2024 calling on the expertise of those who have experienced homelessness through the Lived Experience Advisory Forum (LEAF) who are managed through Aspire/Oxford Gatehouse and Oxfordshire Homeless Movement
- Health & Wellbeing – Some people experiencing homelessness are mistrusting of statutory services, which may be the result of past experience with services or a result of mental ill-health. This can be seen in the number of people who decline services for physical or mental health, as well as those that decline to be involved in a safeguarding enquiry. The challenge for organisations is adapting their approach and working collaboratively with workers who have established a good relationship with the person. Every HMR conducted since 2022 has included examples of service users declining services. Building rapport and relationships is important in response to this.
- Support & Supervision – whilst supervision is an established process in many organisations, it is not a universal experience for all workers. There is also the need for organisations supporting a trauma-informed approach to working with clients and how does this look within organisations. Work has already started on developing a multi-agency supervision standards document that will provide the minimum expected standards for supervisory work for agencies in Oxfordshire. In regards to being trauma-informed as organisations, while being trauma-informed is not a new concept, how that translates into being a trauma-informed organisation is still a relatively new area of work and there is currently no national guidance on how this should look at a strategic, systemic level so there will be work undertaken in 2024 to expand upon what we have learnt in 2023 and to inform the development of the trauma-informed response and what it means to be trauma-informed as an organisation and a system.

Oxfordshire Homeless Alliance

4. Oxfordshire County Council leads on commissioning the Oxfordshire Homeless Alliance.

The County Council is the lead commissioner on behalf of the other funding partners: District Councils, City Council and Buckinghamshire, Oxfordshire and West Berkshire Integrated Care System (ICS). It was seen as essential that partners contribute to the pooled annual budget of £3,820,886 (Oxfordshire County Council's annual contribution to this is £940,000).

The alliance is an innovative way of joint working between councils and commissioned organisations. There have been two attempts in the UK to Commission homeless and rough sleeping services using this model, one was in Scotland, which was not successful and the other in Plymouth, which is still going strong.

The alliance group deliver several services. Below is a list of some of these services:

- *Prevention:* Aspire and Connection Support services has worked with more than 1160 people in the last eight months; the work had successfully prevented homelessness and rough sleeping.

The prevention Service provides:

- Support and empower people at risk of homelessness to manage debts & housing arrears.
- Access to benefits
- Access to mental health services and drug and Alcohol services
- Access to long term housing and support with advocacy when working with statutory and other services.
- Support people to link them to the right community services.

Case Study Prevention:

J a gentleman with terminal cancer and confined to his bed was informed about the support the HSS (Housing Support Service) was able to provide, through his landlord – another local housing association, 48 hours before he was due to be evicted by court bailiffs. Again, an application for a stay hearing was submitted and a hearing granted. J was unable to attend, but an HSS worker attended on his behalf and explained that J had run up rent arrears due to his medical condition and his consequent inability to work. The judge overturned the eviction order, and the tenancy was continued.

- *Outreach services:* St Mungo's and Connection Support have worked with more than 600 people, to support those rough sleeping to access emergency housing, access to benefits and health services as well as connecting with other local authorities to refer for those with no local connection to Oxfordshire.
- *Emergency accommodation:* this has been a challenging area as the ability to support people to move on has been limited, however positively 210 people have been housed.
- *Supported accommodation and Housing First:* there are 233 properties across the County.
- *Specialist services:*
 - Women's Project (Oxford City)
 - Survivors of childhood exploitation

- Embedded Housing workers
- Stepdown beds

4.1 The Alliance is moving into their third year in March. In the last two years in addition to the above, they have achieved:

- Strong partnership across all partners including LEAF (an organisation led by people with lived experience), mental health services and Luther Street Surgery as well as the OSAB and the Police.
- Multi agency working approach to managing risks and support individuals.
- Better information sharing and joint data sharing agreement.

The groups current priorities are:

- Reviewing eviction protocols across partners and agreeing on how to reduce evictions and ways to manage risks without resorting to eviction.
- Development of the Alliance workforce and practice sharing.
- Learning & Themes coming out from the Homeless Mortality Reviews and how to embed the learning within the Alliance practise.

The above are examples of substantial progress and excellent services, however there are still challenges facing local authorities, health services as well as all our partner organisations in the homeless services.

These challenges include:

- Limited move on option for people in Emergency accommodation as well as supported accommodations.
- Identifying the root causes leading to homelessness and looking to minimise / prevent them.
- Repeat homelessness occurrences and preventing these.
- High rent and limited access to private rental accommodation.
- Waiting lists for social housing.
- Long wait to access accommodation in the Alliance (currently there are 90 people in the waiting list). Analysis of the waiting list is underway. The lack of move on accommodation is hindering turnover within available accommodation and work to address this and to maximise benefits and access the Private Rented Sector is ongoing.

Systemwide Working

5. Shown below is the ongoing work and commitment to a systemwide approach to transforming the Homeless Pathway and strategies to address this key area of work and to help and support some of the most vulnerable members of society

Health and Hospitals

5.1 The Oxfordshire Out of Hospital Care Model (OOHCM) has been operating since February 2021. Working with adults experiencing homelessness, its core aims are to:

- Prevent discharges from hospital to rough sleeping and associated readmissions;
- Avoid hospital attendance and (re)admissions (where health, care and support needs can be better met in the community);
- Improve access to mainstream services and reduce health, housing and care inequalities for people with multiple and complex needs;
- Support an improvement in an individual's health and wellbeing; and
- Prevent rough sleeping and homelessness.

OOHCM was developed in partnership between Oxford City Council, Oxford Health NHS Foundation Trust and Oxfordshire County Council (Adult Social Care) and an integrated approach has been integral from the outset.

The current model is comprised of:

- Twenty-Seven Step Down beds - Discharge to Assess (D2A) Pathway 2, intermediate care. To support safe, planned and timely discharges from acute general and mental health hospitals across Oxfordshire. Some elements of 24/7 service.
- Seven Step Up beds - an innovative scheme whose purpose is to prevent hospital admissions (where a person's needs can be better met in the community) and respond to crisis (e.g. eviction and rough sleeping). Admissions seven days a week.
- Two Housing Options Officers and two Housing Workers, embedded within the acute general and mental health hospitals. To identify patients where homelessness is a factor, generate housing options and plan safe, timely discharges from hospital.
- A clinical team of two Social Workers, two Psychologists, one Occupational Therapist and one Mental Health Practitioner. This team also delivers the principles of Discharge to Assess D2A in our Step-Down service - ensuring the needs of all service users are assessed over the course of their stay.
- Six Mental Health Support Workers, one embedded within the acute mental health wards. This team offers skilled, practical and ongoing support to people

being discharged from mental health hospitals into accommodation. Their purpose is to ensure that discharges are safe and successful, enabling people to live settled lives in a community setting, breaking cycles of readmission.

- One Dual Diagnosis Support Worker. Taking referrals from inpatient wards and Emergency Departments, the purpose of this role is to bridge the gap between hospital and community substance and mental health services, increasing patient engagement with treatment in the community and reducing High Intensity Use of hospitals and unnecessary readmissions.

The OOHCM has demonstrated the benefits of an integrated approach and system working. It is a flexible, agile model that is able bring together a range of professionals from across the wider system to deliver a joined-up service, where it is needed, when it is needed. This co-ordination of efforts has:

- Removed barriers of access to mainstream services, reducing health and other inequalities;
- Facilitated timely, sustained discharges from hospitals, with robust D2A protocols, which are in turn leading to improved engagement with community services and a reduction in hospital presentations, re-admissions, and rough sleeping;
- Increased efficiencies, minimised duplication, and improved communication across services;
- Built strong relationships and partnership working between health, care, and other system partners;
- Most importantly, improved the outcomes for some of the most vulnerable, excluded, and disadvantaged people in our society.

The OOHCM serves as a space for dialogue and learning between partners and nurtures an environment of coproduction and shared accountability. We have seen:

- Co-commissioning of services and housing strategies - e.g. the allocation of funding resources and recruitment of additional clinical roles;
- Improved dialogue and shared decision making, risk management and accountability between system partners - cases where boundaries have been flexed to enable complicated discharges and prevent evictions;
- New partnerships and new ways of working - e.g. ongoing in-reach into care homes to provide assurance and support a successful transition from rough sleeping with active substance users.

5.2 What is a good outcome? S's story:

S is a young woman who was referred to the OOHC team in 2022. There was severe trauma present - S was the victim of historic and current sexual abuse and serious physical violence;

She was 6 months pregnant, had children already in care, was alcohol dependant, reliant on heroin and was also wanted by police for assault. This combination of varied factors potentially posed a high risk to life of S and her unborn child. The OOHC team led an integrated, system-wide response of flexible, intensive, and sustained support, working with partners in Children's Social Care, Turning Point, Homeless Oxfordshire, Police, Probation, Hospital and Mental Health to coordinate efforts. Thorough consideration was given to all legal frameworks – Protection of child vs Promotion of rights and autonomy.

S's baby was born in hospital without complications and placed with S's sister rather than going into care;

With support from OOHC team and partners, S positively has:

Re-connected with her family

Has regular contact and is bonding with her child

Has been clean from substances for 4 months

Continues to engage with the OOHC Step Up team

Has started in education and training and is looking to join a college course.

Been accepted for her own flat with Housing First

In their recently published 'The Unhealthy State of Homelessness', the above case study was used by Homeless Link as an example of good practice around developing new ways to improve the health outcomes of vulnerable people.

5.3 Performance Data

April 2021 – October 2023

And * = Apr '21 – Dec '22

- Approximately 450 planned discharges from hospital (53% from Mental Health wards)
- Average length of stay in Step Down 29 days '21-22, now up to 60 due to increased demand, more complex admissions, and lack of housing options.
- 13% of people in Step Down rough sleeping prior to hospital (26/199); only one person returned to rough sleeping
- 50 people at risk of eviction supported to maintain their accommodation*
- 44 people supported to engage with services in the community – breaking cycle of hospital readmission*

Hospital data*

- 24% reduction in emergency admissions
- 56% reduction in presentations to Emergency Department
- 155% increase in Outpatient visits

Plans for the OOHC in the future:

- Clinical roles moving to Primary Care Mental Health team (with office base)
- Procurement of Step Down, Step Up and Embedded Mental Health Services
- Oxfordshire to lead on joint venture with the London School of Economics (LSE)
- Dynamic Database: A service/contract/performance management tool that will enable benchmarking nationwide
- Service management and strategic commissioning
- Review and shape the OOHCT model based on project evaluation:
- Storytelling – qualitative, experience (alongside economic/outcome data)
- Discreet Choice Evaluation
- Longer-term outcomes
- Embed in system
- A way of working (Linked to MEAM)
- Secure system-wide, sustainable funding beyond 2025 – business as usual

Safeguarding Safeguarding is protecting a person's rights to live in safety and free from abuse and neglect. Safeguarding the residents of Oxfordshire who are unable to protect themselves from the experience of the abuse is at the core of the work that is undertaken by officers of the local authority.

Social Workers in the specialist Adult Safeguarding team receive the safeguarding concerns and determine whether a concern is progressed through to a safeguarding enquiry, known as a S42 enquiry from Section 42 of The Care Act 2014 (the statutory duty to conduct an enquiry when certain criteria are met). During the process, making safeguarding personal is embedded ensuring that the person's views are heard and that all work is undertaken in partnership with them and with agencies where the person is known. In relation to the homeless community, this means working with organisations that make up the Homeless Alliance of services in Oxfordshire as they are often best placed to understand the individual and have had the time needed to build a relationship and rapport with the person.

The social workers in the Safeguarding team keep informed of the latest research and best practice for working with homeless people, such as accessing the resources made available by King's College London in their Homelessness Series of events, and have recently welcomed back one of the team who was seconded to the Out of Hospital Care Team Project, who has built up a wealth of direct experience working with homeless individuals and has been able to bring that back to the team to share their learning.

Making Every Adult Matter (MEAM)

Making Every Adult Matter (MEAM) provides a framework to enable local areas to evaluate their processes, identify gaps and design / deliver more coordinated, integrated, and effective services specifically for homeless individuals.

Through MEAM we aim to:

- Achieve a shift of culture across services and at all levels of the organisations, changing the emphasis from 'doing to' to 'working with' people facing multiple

exclusions, barriers and inequalities around homelessness - placing the needs and wishes of the individual firmly at the centre of the conversation;

- Identify and overcome barriers of access to services and accommodation for people experiencing multiple exclusion homelessness, for example because of a dual diagnosis, Neurodiversity, or complex trauma;
- Promote and facilitate a greater integration of services and improved partnership working, with a sharing of resources, accountability, and risk = we deliver together;
- Gather, maintain and analyse a range of data and evidence to inform smart, integrated, and effective commissioning of local services for homelessness and accommodation and to influence national policy;
- Create a safe and constructive environment which will enable us to come together as a system, look at how we work and ask challenging questions of ourselves, such as: What are we trying to achieve? What are our values? What does success / failure look like in each case? In the process, we hope to build up system resilience and improve the wellbeing of workers across services.
- Generate positive outcomes with the initial MEAM cohort and capture lessons learned to embed changes in how we work as a system.

Oxfordshire has employed a full time MEAM Coordinator, hosted by the OOHCM, whose job it is to capture and present all learning and to work with system partners to generate positive outcomes for a specific cohort of people.

- There are examples of collaborative, joined up working between statutory and non-statutory services in cases that had previously reached 'stalemate', leading to:
 - Positive outcomes for the individual; e.g. two people recently housed with appropriate care/support who had spent years within the homelessness system/being evicted/in and out of hospital
 - Better working relationships between system partners - less "them and us" and more shared accountability
 - Evidence gathered of what works and how a different approach can benefit everyone - opportunities for systemic changes
- Identification of gaps in provision which are informing commissioning decisions; e.g. MH supported housing and services

There has been a positive response to MEAM from partners, with a robust structure of governance in place - including reports to the Prevention of Homelessness Directors Group (PHDG) and the Countywide Housing Steering Group (CHSG) - which ensures that identified learning, systemic gaps and barriers and requests for system flex to processes and procedures are heard at the appropriate level.

Financial Implications

6. There are no financial implications as this is currently fully funded.

Legal Implications

7. There are no legal implications in the report, which is for noting.

Comments checked by:

Paul Grant, Head of Legal and Deputy Monitoring Officer.
paul.grant@oxfordshire.gov.uk (Legal)

Staff Implications

8. There are no staff implications at present as the posts are part of the establishment.

Annex 1 Structure of meetings diagram

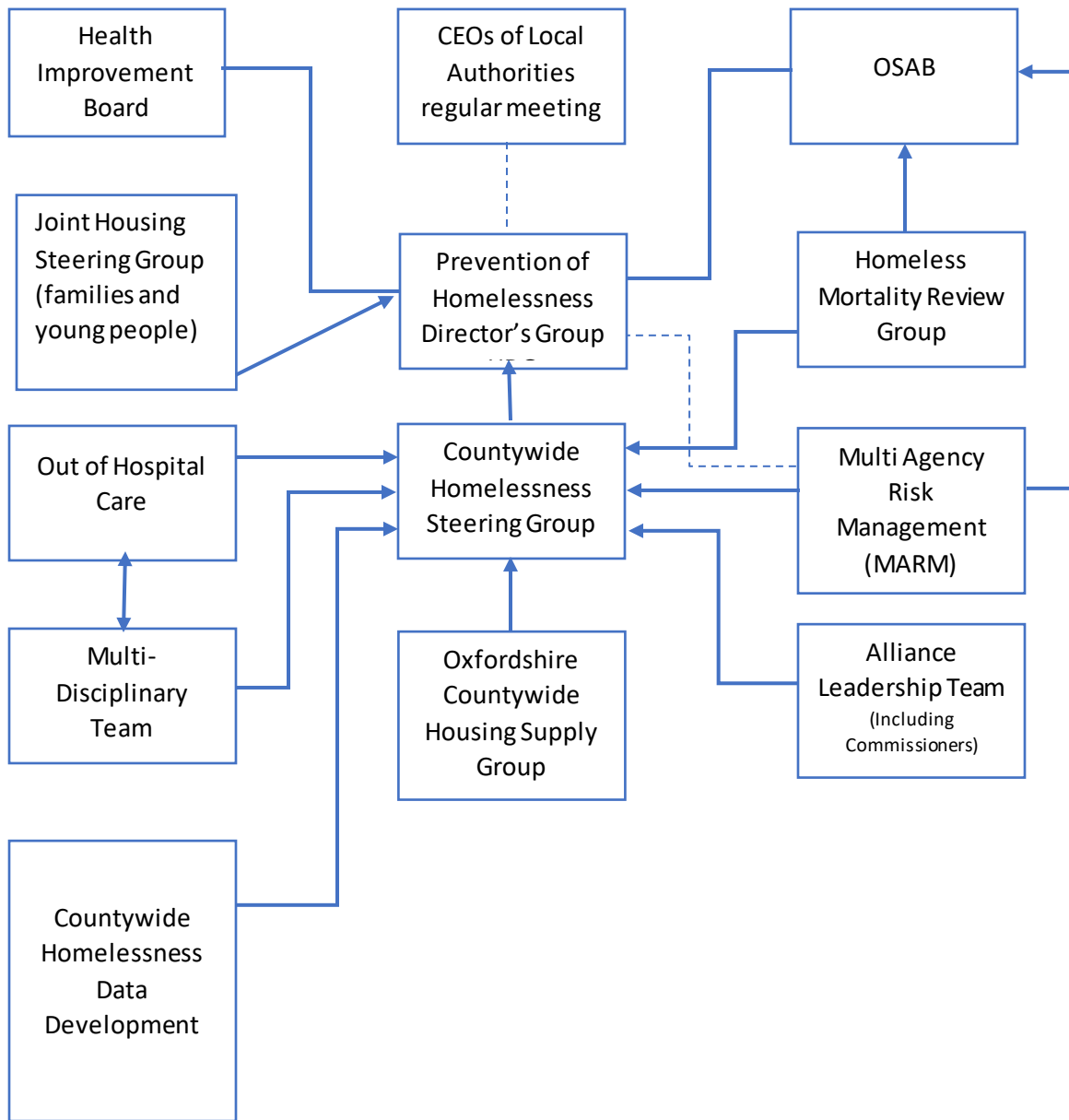
Background papers: Nil

Contact Officer: Andy Chequers.
Deputy Director – Housing & Social Care Commissioning
Andrew.chequers@oxfordshire.gov.uk
Tel. 07543 509702

10th January 2024

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Annex 1



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**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

February - May 2024

Page 25

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
3 January 2024

Agenda Item 7

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the fourth working day before the matter is due to be considered. Requests should be emailed to committeesdemocraticservices@oxfordshire.gov.uk or a form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

The Forward Plan

Cabinet Meetings

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Approvals - January 2024 <i>(Ref: 2023/233)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance
Cross Regional Project - Children's Services <i>(Ref: 2023/260)</i> Cross Regional Project Contract extension and additional beds	Cabinet <i>(23 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements of extension.	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services
Future Council Governance Group - Final Report <i>(Ref: 2023/364)</i>	Cabinet <i>(23 January 2024)</i>	Yes – Affects more than 1 division	None	N/A		Leader	Simon Harper, Head of Governance	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To note the work undertaken by the Future Council Governance Group including recommendations for consideration by the Cabinet								
<p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by the investigatory powers commissioner's office (Ref: 2023/323)</p> <p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by</p>	Cabinet (23 January 2024)	Yes - Affects more than 1 division		N/A	<p>Decision due date for Cabinet changed from 21/11/2023 to 19/12/2023. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p>	Cabinet Member for Community & Corporate Services	Jody Kerman, Head of Trading Standards Tel: 07909 905514	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the investigatory powers commissioner's office								
<p>Sale of Chilterns End, Henley (Ref: 2023/359)</p> <p>Chilterns End has been declared surplus to the councils need and is currently being marketed for sale. We have asked for final bids by mid-December 2023. We are expecting a range of bids to be received. A recommendation will be made on which offer to accept.</p>	Cabinet (23 January 2024)	Yes - Capital Expenditure >£1m	Paragraph 3	N/A		Cabinet Member for Finance	Michael Smedley, Head of Estates, Assets and Investment	Executive Director: Resources
<p>People and Culture Strategy (Ref: 2023)</p> <p>To approve the People and Culture Strategy which ensures we will have</p>	Cabinet (23 January 2024)	No	None	N/A		Cabinet Member for Community & Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the right people, with the right skills, in the right place, at the right level and at the right cost to deliver the overall strategic vision								
<p>Business Management & Monitoring Report - October/November 2023 (Ref: 2023/229)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	Cabinet (23 January 2024)	No	None	N/A		Cabinet Member for Finance, Cabinet Member for Community & Corporate Services	Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Delegated Powers Report for October to December 2023 (Ref: 2023/230)</p> <p>To report on a quarterly basis any executive decisions</p>	Cabinet (23 January 2024)	No	None	N/A		Leader	Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096	Director of Law & Governance and Monitoring Officer

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.</p>								
<p>Local Enterprise Partnership (LEP) Integration (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	<p>Cabinet (23 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>			<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>
<p>OxLEP's Oxfordshire Strategic Economic Plan 2023 - 2033 (Ref: 2023/345)</p>	<p>Cabinet (23 January 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
An update on OxLEP's Oxfordshire Strategic Economic Plan 2023 – 2033								

Page 3
30 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Budget & Business Planning Report - 2024/25 - January 2024 <i>(Ref: 2023/170)</i></p> <p>To propose the 2024/25 revenue budget, MTFP and capital programme for recommendation to Council in light of</p>	Cabinet <i>(30 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance

The Forward Plan

Item to be considered		Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback.									

~~27 February 2024~~

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - February (Ref: 2023/266)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (27 February 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Renewal of Language contracts: Interpretation, translation and BSL</p>	Cabinet (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the	Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024.	Cabinet Member for Public Health, Inequalities &	Louise McMartin, Joint Senior Commissioner Start Well	Corporate Director for Adults Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><i>(Ref: 2023/203)</i></p> <p>To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.</p>				<p>potential to engage residents groups who use the services.</p>	<p>Reason: further work required.</p>	<p>Community Safety</p>		
<p>Vision Zero Strategy <i>(Ref: 2023/317)</i></p> <p>To seek approval of the Vision Zero Strategy</p>	<p>Cabinet <i>(27 February 2024)</i></p>	<p>Yes – Affects more than 1 division</p>	<p>None</p>	<p>There will be a public consultation held via Lets Talk Oxfordshire</p>		<p>Cabinet Member for Highway Management</p>	<p>Caroline Coyne, Assistant Project Manager</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - December 2023 / January 2024 (Ref: 2023/278)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Corporate Services, Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Director of Finance</p>
<p>Capital Programme Monitoring Report - January 2024 (Ref: 2023/276)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Natalie Crawford, Capital Programme Manager</p>	<p>Director of Finance</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Treasury Management Quarter 3 Report (2023/24) (Ref: 2023/277)</p> <p>To provide an update on Treasury Management Activity in 2023/24 in accordance with the CIPFA code of practice.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance
<p>Workforce Report and Staffing Data - Quarter 3 - October to December 2023 (Ref: 2023/279)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Director of Finance
<p>Oxfordshire Councils Charter (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways</p>	Cabinet (19 March 2024)	Yes – affects more than 1 division	None	N/A		Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with all the Districts and City Councils and OALC.								

23 April 2024

23
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09

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Family Safeguarding Plus (FSP) Model (Ref: 2023/309)</p> <p>Seek approval to proceed with the retender of the Family Safeguarding Plus Model (FSPM), and the application of the preferred option as outlined in the Business Case.</p>	Cabinet (23 April 2024)	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and the requirement to re-commission the FSPM service.	<p>Decision due date for Cabinet changed from 19/12/2023 to 27/02/2024. Reason: Deferred for further work required.</p> <p>Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required</p>			

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Approval of new managed service recruitment contract (Ref: 2023/343)</p> <p>Follow the retender exercise of the current Comensura contract and evaluation of bids for the new contract, we would like to seek cabinet approval to proceed to award stage</p>	<p>Cabinet (23 April 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Community & Corporate Services</p>	<p>Sue Galvin, Administrative Officer Support Tel: (01865) 328547</p>	<p>Director of Human Resources</p>
<p>Future Generations (Ref: 2023/361)</p> <p>For Cabinet to agree to the adoption of a Future Generations mission statement</p>	<p>Cabinet (23 April 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Climate Change Delivery & Environment</p>	<p>Elena Grant, Policy Officer Tel: 07825 403173</p>	<p>Executive Director: Resources</p>

The Forward Plan

Cabinet Member Decision Meetings

Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

22 February 2024

<p>Cessation of Household Waste Recycling Centre Summer Thursday Late Night Opening <i>(Ref: 2023/363)</i></p> <p>There has been a long-standing arrangement that during the summer months (April – September) sites will remain open to 8pm on a Thursday. In the context of wider service and usage these extended hours are not well used; repeated communications through a variety of channels have promoted the service, but it remains underutilised. As part of the corporate approach to deliver authority wide</p>	<p>Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations <i>(22 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations</p>	<p>Steve Burdis, Group Manager Waste Contracts</p>	<p>Corporate Director Environment & Place</p>
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The Forward Plan

savings it is proposed that late night opening is stopped in 2024 and a saving of £27k is used to meet pressures elsewhere in the service								
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Cabinet Member for Children, Education & Young People's Services

16 January 2024

<p>Formal Approval of Schools Funding Formula 2024/25 (Ref: 2023/231)</p> <p>To seek approval for the funding formula for schools.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (16 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Schools Forum</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	<p>Corporate Director for Children's Services</p>
<p>Approved Provider List for Care and Support Agencies (Ref: 2023/330)</p> <p>An Approved Provider List for providers offering care and support services</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (16 January 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

<p>Children's Services Residential Capital Programme OCC DfE Bid 1 - SOLO 2 Home <i>(Ref: 2023/348)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, SOLO 2 Home is on of 4 new homes OCC will acquire and refurbish as a short-term care home for children</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>
<p>Children's Services Residential Capital Programme OCC DfE Bid 2 - ASD Home <i>(Ref: 2023/349)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, ASD Home is on of 4 new homes OCC will</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

acquire and refurbish as a long-term care home for children								
<p>Approval required for Tender for "Multiply" program <i>(Ref: 2023/358)</i></p> <p>We seek approval to run an open tender process with a value of £600,000 for a provider to run the "Multiply" program. We also seek delegated authority to award a service contract at the end of the process. We aim to commence the process on 18th January 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Angela Turton, Strategic Partnership Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

7 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Formal Approval of Early Years Funding Formula 2024/25 <i>(Ref: 2023/267)</i> The local authority is required to set a funding formula for 2-year old and for 3 and 4 year old provision.	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(7 February 2024)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children, Education & Young People's Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services

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Cabinet Member for SEND Improvement

17 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Recommissioning the Current Alternative Provision DPS for an Open Framework <i>(Ref: 2023/224)</i>	Delegated Decisions by Cabinet Member for SEND	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Delegated Decisions by Deputy Leader of the Council (inc Children, Education	Cabinet Member for SEND Improvement	Martin Goff, Head of Access to Learning, Sarah Roberts, Commissioning	Corporate Director for Children's Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval to tender for an AP contract on an Open Framework. This will enable OCC and schools to Commission providers of Alternative Provision that are suitable and will ensure cost control.	Improvement (17 January 2024)				& Young People's Services) changed from 17/10/2023 to 16/01/2024. Reason: further work required.		Officer Tel: 07720 805979	

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Cabinet Member for Transport Management

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Banbury: Grimsbury and Nethercote - proposed 20mph speed limit and associated speed limit buffers	Delegated Decisions by Cabinet Member for Transport	No	None	Standard traffic scheme consultation	Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Transport Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/149) Proposed 20mph speed limit for improved road safety and environment	Management (25 January 2024)				Management changed from 07/09/2023 to 25/01/2024. Reason: further work required.			
Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/287) Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north Abingdon.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	Corporate Director Environment & Place
Aston Rowant & Kingston Blount: Proposed 20 Mph Speed Limits (Ref: 2023/300) To consider the	Delegated Decisions by Cabinet Member for Transport Management (25 January	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
responses to Formal Consultation and determine the level and extent of speed limits to be implemented	2024)				25/01/2024. Reason: Further work required			
<p>Wheatley waiting restriction review 2023/24 (Ref: 2023/294)</p> <p>To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Cholsey- Papist Way - proposed waiting restrictions (Ref: 2023/164)</p> <p>A decision is required on proposed waiting restrictions.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway</p>	Cabinet Member for Transport Management	Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.			
<p>Shrivenham - Townsend Road - proposed traffic calming measures and bus stop clearways (Ref: 2023/155)</p> <p>Proposed traffic calming measures and bus stop clearway for improved road safety and bus user amenity.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.</p>	Cabinet Member for Transport Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<p>A4144 Woodstock Road shared use cycle track (Ref: 2023/322)</p> <p>To approve the introduction of a new shared use cyclepath</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Notice only consultation, frontages and key stakeholders		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Banbury: Proposed 20 Mph Speed Limits (Ref: 2023/342)</p> <p>To consider responses to formal consultation and decide the shape and extent of the resulting speed limits</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Cholsey parking restriction review 2023 (Ref: 2023/334)</p> <p>Cabinet member is requested to approve a number of waiting restrictions changes in the village of Cholsey which have been developed in discussions with the Parish Council.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Oxford: South Parade - proposed two - way cycling and associated amendments to waiting restrictions (Ref: 2023/337)</p> <p>Improvement of cycle</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
connectivity by permitting cycling in both directions / formalising the current extensive level of eastbound cycle traffic in this one way street								
<p>Proposed one way Street - Chapel Lane, Enstone <i>(Ref: 2023/339)</i></p> <p>To seek approval for the introduction of a one way street traffic restriction in Chapel Lane, Enstone</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None			Cabinet Member for Transport Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<p>Sutton Courtenay: Proposed 20 Mph Speed Limits <i>(Ref: 2023/299)</i></p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place



The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Whitchurch-on-Thames waiting restriction changes - permit holders & waiting restrictions (Ref: 2023/332)</p> <p>To seek approval for the introduction of a scheme to better manage on-street parking restrictions, including the introduction of permit holders and no waiting restrictions</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Environment & Place</p>
<p>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/333)</p> <p>A decision is required on proposed no waiting at any time restrictions to accommodate the provision of a cycle lane</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Alvescot: Proposed 20 Mph Speed Limits (Ref: 2023/303)</p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>East Hanney: Steventon Road - Proposed Traffic Calming Measures (Ref: 2023/291)</p> <p>Proposed traffic calming associated with a Linden Homes Development being undertaken under a section 278 agreement.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place
<p>Henley-on-Thames Waiting restriction review (Ref: 2023/ 356)</p> <p>To seek approval on proposals for a number of parking restriction changes in</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Henley-on-Thames.								
<p>Widmore Lane, Sonning Common - Proposed Zebra Crossing (Ref: 2024/355)</p> <p>"To seek approval for the introduction of a new Pedestrian Crossing on Sonning Common</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place
<p>North West Development (Radley) proposed 20mph Speed Limit (1720) (Ref: 2023/ 354)</p> <p>To seek approval for the introduction of a 20mph speed limit</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

The Forward Plan

22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Cowley Centre East CPZ amendments - 2023 (Ref: 2023/ 341)</p> <p>To seek approval for minor changes to the permit scheme implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Cowley Centre West CPZ amendments - 2023 (Ref: 2023/340)</p> <p>To seek approval to make a number of minor amendments to the Parking Zone implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Parking review of South Oxford (extension) CPZ Dec 2023 (Ref: 2023/338)</p> <p>To seek approval for a number of changes to the South Oxford (Extension) CPZ which was introduced</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
in 2022								
<p>Zero Emission Zone contracts procurement and award key decision (Ref: 2023/363)</p> <p>Key Decision required to allow procurement and award of contract(s) for the Zero Emission Zone scheme development, assessment, delivery and monitoring</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (22 February 2024)	Yes - Capital Expenditure >£1m	None			Cabinet Member for Infrastructure and Development Strategy	Mehdi Zegmou, Senior Project Manager (Oxford City)	Corporate Director Environment & Place

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Market Street, Oxford: temporary public realm enhancement (Ref: 2023/321)</p> <p>Whether to approve</p>	Delegated Decisions by Cabinet Member for Transport Management (21 March)	No	None	Covered market traders, other frontages, key stakeholders such as		Cabinet Member for Transport Management	Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the scheme following consultation on an ETRO	2024)			planning and civic groups, transport groups, inclusive movement and access focus group etc.				

Cabinet Member for Infrastructure & Development Strategy

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>A423 Kennington Improvement Programme - Contracts and Agreements (Ref: 2023/152)</p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (21 March 2024)	Yes - Capital Expenditure >£1m	None	N/A	<p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed</p>	Cabinet Member for Infrastructure and Development Strategy	Helen Powdrill, Programme Lead Tel: 07554 103476	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>from 12/10/2023 to 14/12/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy changed from 14/12/2023 to 21/03/2024. Reason: Further work required</p>			

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Cabinet Member for Finance

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Land South of Blandy Road Henley (Ref: 2023/357)</p> <p>Option Agreement to dispose of parcel of land beneath a bridleway</p>	Delegated Decisions by Cabinet Member for Finance (23 January 2024)	Yes - Capital Expenditure >£1m	None	Highways Children's Services Directorate		Cabinet Member for Finance	Lawrence Tosh, Senior Property Office	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by

9 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Marlborough School, Woodstock (Ref: 2023/347)</p> <p>To seek approval to enter into contract with a main contractor for the construction of a new classroom block and associated internal alterations to enable the expansion of Marlborough School, Woodstock from 6FE to 7FE</p>	<p>Delegated Decisions by Cabinet Member for Finance (9 April 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Liz Clutterbrook, Head of Major Projects</p>	<p>Director of Property</p>

Cabinet Member for Adult Social Care

The Forward Plan

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Learning Disability and Autism Supported Living contract extensions and new contracts (Ref: 2023/331)</p> <p>The Live Well team wish to use the extension provision for a number of supported living contracts.. Commissioning also wish to issue new contracts where all options to extend have been utilised or a new specification needs to be developed for supported living contracts. An annex will be provided with all of the contracts being affected on all the contracts that due to their value require a key</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (23 January 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Adult Social Care</p>	<p>Jordan Marsh, Commissioning Officer, Live Well</p>	<p>Corporate Director for Adults Services</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
decision.								

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning Oxfordshire Social Care Partnership (Ref: 2023/350)</p> <p>Current contract with Oxfordshire Strategic Care Partnership expires on 31/3/2024. We have been working on the renewal of this contract, following an exemption procedure.</p> <p>Given the value of the contract, we would like to seek approval for awarding this contract to OSCP.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Adult Social Care	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	Corporate Director of Adult Social Care

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Financial and wellbeing advisory service (Ref: 2023/315)</p> <p>To seek approval to procure a new financial and wellbeing advisory service via a competitive tender process and delegate contract award following the tender to Dir of PH, Dir of ASC and S151 Officer</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required</p>	<p>Cabinet Member for Adult Social Care</p>	<p>John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619</p>	<p>Corporate Director of Adult Social Care</p>

19 March 2024

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning of Learning Disability Respite Services <i>(Ref: 2023/234)</i></p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p> <p style="text-align: center;">Page 63</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(19 March 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>Learning Disability community within Oxfordshire</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Melanie de Cruz, Commissioning Manager Live Well</p>	<p>Corporate Director of Adult Social Care</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required			

Cabinet Member for Public Health, Inequalities & Community Safety

9 January 2024

<p>Automatic Fire Alarm Attendance Policy (Ref: 2023/352)</p> <p>To proceed to public consultation with proposals for changes to the Fire and Rescue Service's policy for attending incidents involving automatic fire alarms.</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety (9 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Public consultation</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Jason Crapper, Area Manager</p>	<p>Chief Fire Officer</p>
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6 February 2024

The Forward Plan

<p>Extension to local stop smoking service <i>(Ref: 2023/353)</i></p> <p>To provide a case to extend the local stop smoking service by 12 months</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety <i>(6 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Derys Pragnell, Consultant in Public Health</p>	<p>Corporate Director: Public Health & Community Safety</p>
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Divisions Affected - All

13th November 2023

Local Area Partnership SEND Report by the Cabinet Member for SEND

Executive Summary

1. Oxfordshire County Council is jointly responsible with the Buckinghamshire, Oxfordshire, and Berkshire West Integrated Care Board (BOB ICB) for the planning and commissioning of services for children and young people with SEND in Oxfordshire.
2. There was an Area inspection by the Care Quality Commission (CQC) and the Office for Standards in Education (Ofsted) between 13 July 2023 and 21 July 2023. The report was published on 15 September 2023.
3. The inspection's outcome was that "There are widespread and/or systemic failings leading to significant concerns about the experiences and outcomes of children and young people with special educational needs and/or disabilities (SEND), which the local area partnership must address urgently".
4. The Council and Partnership has unequivocally accepted the report.
5. Following publication of the report, the local area partnership prepared and submitted a draft Priority Action Plan (PAP) to the Department for Education (DfE) and CQC on 27th October 2023.
6. The draft Priority Action Plan seeks to address all areas identified during inspection as requiring improvement, and was co-developed by the council, partners, and parent/ family representatives. The plan is co-signed by Chief Executives of OCC and BOB ICB.
7. Report of the Oxfordshire Joint Health Overview and Scrutiny Committee to Cabinet, dated 17th October 2023, included 12 recommendations. Responses to these recommendations are detailed below.

Report

Overarching Recommendations (issued by HOSC and People's Scrutiny Committee):

8. Recommendation 1: For Leadership over the Partnership and of Children and Young People's SEND provision to be explicitly set out and communicated clearly to families and all stakeholders; as well as clear measures of how leadership will be developed and demonstrated at all levels, and to demonstrate how new ways of working with stakeholders will put families at the heart of transformation.

Response: Partnership leadership, assurance, and oversight of SEND provision is by the Oxfordshire SEND Improvement Board (SIB). The Board provides transparent visibility of progress, constructive and robust challenge, as well as celebrating what is working well and improving. The progress of improvements will be routinely scrutinised by appropriate scrutiny arrangements (People Scrutiny, HOSC and ICB Quality Group).

Operational delivery of the Priority Action Plan (PAP) is via the Partnership Delivery Group (PDG), supported by time-limited Task and Finish groups. SIB, PDG, and Task and Finish groups all include Parent/ Carer representation. Continued improved communication with families and stakeholders is a key focus of our SEND action planning. It underpins our governance arrangements, is a key priority within the PAP, and is a focus area of our Working Together Task and Finish group.

9. Recommendation 2: To ensure good transparency around any action planning and the improvement journey for SEND provision for Children and Young People, and to develop explicit Key Performance Indicators for measuring the effectiveness of improvements that are open to scrutiny. The Committee also recommends for more comprehensive action planning after the publication of the initial action plan requested by Ofsted, and for this action planning to be made fully transparent. The SIB will consider at its inaugural meeting how best to ensure information easily and publicly available.

Response: The Priority Action Plan includes development of an Integrated Local Area Partnership SEND dashboard, based on partnership KPIs, with performance overseen by the SIB. As above, ongoing PAP action planning is operationally overseen by PDG and Task and Finish Groups. PDG reports monthly to the SIB.

10. Recommendation 3: For the Leadership to adopt restorative thinking and practices with utmost urgency to reassure affected families, and for this thinking to be placed at the heart of any co-production exercises to help families feel their voices are being heard as well as for the purposes of transparency.

Response: Restorative Approaches are well-established within Children's Services. Co-production with children and families is at the heart of PAP and wider action planning. As noted, they are represented within all leadership & delivery bodies for SEND improvement.

11. Recommendation 4: To ensure adequate and timely co-production of action planning to improve SEND provision, and for the voices of Children and their families to be considered in tackling the systemic failings highlighted in the report. The Committee also recommends that the Partnership considers timely allocation of seed funding for the development of co-production involving people with lived experience; and for joint commissioning of training and alternative provision across Oxfordshire, involving multi-agency stakeholders, the voluntary sector, and families.

Response: SIB responsibilities include ensuring that co-production is embedded in the culture of SEND services. Our Multi Agency Quality Assurance (MAQA) forum has the purpose of setting out consistent, service specific processes for the quality assurance of Education, Health, and Care Plans, ensuring that good practice and learning is shared, informs training and professional development for all professionals involved in the process, underpinning our vision for shared responsibility for improving outcomes, on the improvements achieved and next steps.

Partnership training, and impact measures, are included in the PAP. All PAP actions are time-specified, ranging from December 2023 to post-July 2025, dependent on prioritisation and practicability.

12. Recommendation 5: To continue to improve working collaboration amongst the Local Area Partnership to integrate support mechanisms and services as effectively as possible, and for rapid improvements to be demonstrated on clear and efficient information and patient-data sharing on children with SEND.

Response: There are existing arrangements to enable the sharing of information across partners. The effectiveness of these will be considered as part of the improvement journey.

13. Recommendation 6: For every effort to be made for children and young people with SEND to receive the support that is specifically tailored toward and appropriate to their own needs and experiences; and for those involved in providing support services to be aware of the additional/ alternative services available which a child may also need a referral to. It is also recommended that improvements in one-to-one communications with families should be prioritised by Oxfordshire County Council, using the budget agreed by cabinet immediately following the Ofsted report.

Response: Priority actions within the PAP include co-production of both refreshed Local Offer and development of local area partnership early help and early intervention strategy. Together with improved EHCP assessment process, and Team Around the Family, this will enable the delivery of needs-led provision and the progression of outcome led plans with families. As noted above (Paragraph 8), continued improved communication with stakeholders and families is a key priority.

14. Recommendation 7: To consider the use of digital resources for enablement, including at an individual level; and to ensure EHCPs are up to date and that they constitute living documents for families.

Response: Timeliness and quality of EHCPs, along with improved parental access to the digital portal, are addressed within PAP item 3. Actions include ensuring accurate, timely, and effective assessment, and effectively meeting needs, particularly at points of transition. Assessment timeliness is improving, despite increasing demand. Timeliness of completion within 20 weeks has improved from 40% in June 2023 to 50% in the last month.

HOSC Recommendations:

15. Recommendation 8: For SEND commissioning to be developed using the Ofsted report as a baseline, and to place person-centred mental and physical health of children and their families with SEND at the centre of decisions on how funding is spent to maximise social value. The Committee also recommends for the Local Area Partnership to map all funding sources available for, and to explore joint commissioning of services and training that could improve the overall health and wellbeing for children with SEND.

Response: PAP priority actions include a focus on improved commissioning and strong relationships with commissioned providers, to improve capacity, meet demand, and meet the needs of children, young people, and their families. The PAP is also focused on ensuring commissioning arrangements support timely decision making and transition arrangements, and that there is a multi-agency approach to meeting the needs of children with emotional and mental health difficulties. The Leadership and Partnership Task and Finish group has responsibility for integrated commissioning of SEND services.

The Oxfordshire Joint Commissioning Executive, which plays a key role in the delivery of many Priority Action Plan actions, reports into the Partnership Delivery Group.

16. Recommendation 9: To ensure that there is clarity of information on any physical or mental health services for children with SEND, to reduce the risk of confusion and lack of awareness of such services amongst parents, carers or families of children who require support for their mental or physical health.

Response: A local area pathway is being developed for children and young people with emotional wellbeing and mental health concerns. The i-THRIVE framework (an integrated, person-centred, and needs-led approach to delivering mental health services for children, young people, and their parents/carers) will be linked to the Early Help Strategy and Team Around the Family.

17. Recommendation 10: To exercise learning from how other Counties and Systems have provided well-coordinated and effective SEND provision; particularly where measures have been adopted to specifically reduce the

tendency for poor mental or physical health amongst affected Children and Young People.

Response: Our response to the SEND inspection, including development of PAP and KPI dashboard, has been informed by learning from other local authorities. Children's Services senior leadership bring a wealth of experience in delivering transformation and service improvement within other local authorities. This includes both the recently appointed independent chair of the SIB, Steve Crocker (Former President of Association of Director of Children's Services) and new SEND/ Children's Services Improvement. We have invested in an additional Assistant Director for Early Help & Prevention, and Strategic Lead for Specialist Projects. Deputy Directors for Children's Social Care/ Education are likewise experienced.

18. Recommendation 11 : To ensure that staff involved in Health, Care, Education, and any relevant Voluntary Sector organisations are sufficiently trained and aware of children that may be neuro-divergent, have a learning difficulty or a disability (SEND); and for such staff to be adequately aware of the support and resources available, and the processes for referring such children for any relevant mental or physical health services that they might require.

Response: As noted above, partnership training is embedded within the PAP. The Working Together Task & Finish group leads on Workforce Development.

19. Recommendation 12: For HOSC to continue to follow this item and to evaluate the impact of any changes or improvements made, with specific insights into the following; the Partnership's Action Plan as requested by HMCI; the overall measures taken to address the concerns raised by the Ofsted/CQC inspection; the progress made by CAMHS in reducing waiting times for treatment of children with SEND who require mental health support; and on how the NHS is working to increase the overall acquisition and availability of data on SEND children's mental health from key mental health providers.

Response: There are clear governance and reporting structures, as outlined above. We can provide updates as required.

Anne Coyle
Interim Corporate Director for Children's Services
November 2023

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